Department of Radiology RPT timetable for candidates

June 1	HP and FT faculty, candidate provides written/email notification to chair and/or director of
	upcoming promotion application.
	Tenure system (TS) faculty: will be notified by the department. TS candidates seeking early
	promotion are required to provide written notification to the chair.
	Please copy <u>jslade@msu.edu</u> and <u>jollifft@msu.edu</u>
June 15	For promotions, the candidate submits:
	1. A list of a minimum of six referees. Additional details to follow. Reappointments do
	not require letters of reference.
	2. Effort across roles.
	Send to <u>islade@msu.edu</u> and <u>iollifft@msu.edu</u>
Aug 1	For promotions, the candidate submits the following to chair and/or director to be sent to
	referees:
	1. CV
	2. Reflective essay
	3. Scholarly samples (as desired)
	4. Covid-19 statement (as desired)
	5. Updated faculty profile for department website
	SUBMIT EARLIER IF YOU WANT FEEDBACK. Submit to Teams Folder and notify
	islade@msu.edu and jollifft@msu.edu
Oct 1	Candidate's complete packet with form D-IV, academic portfolio, reflective essay, due to
	the department.
	Submit to Teams Folder and notify <u>jslade@msu.edu</u> and <u>jollifft@msu.edu</u> .
Oct-Dec	Department-level reviews
Jan-Feb	College-level reviews
Mar-Apr	Provost/EVP review
May	Notification of provost decision
June-July	Board of Trustees final approval for TS decisions on promotion and tenure